AlertVU enrollment instructions for Vanderbilt University

1. Log into your Oracle account through SkyVU using your VUnet ID and password.

2. Choose “Personal Information” from the list of apps.
3. Select “Personal Details”

4. Select the drop-down for “Biographical Information”

Then, click the pen at the top right-hand section of the screen to edit.
5. Enter information in AlertVU Mobile A, Mobile B, Landline or Personal Email boxes.

Please note that selecting the voice/text option applies to both Mobile A & B.

Your Vanderbilt email address is automatically uploaded into the system, so enter a personal email address for which you can receive AlertVU emails in addition to your Vanderbilt email account.

6. Click “Submit”

Done! Your information will be uploaded in the system starting tomorrow morning. Please review your emergency contact information at least annually.

Questions? Email Jessamyn Davis